

# **SBA LOAN APPLICATION**

## **SBA Funding Depot**

[consultant@sba-funding-depot.com](mailto:consultant@sba-funding-depot.com)

**888-373-2228**

Attached please find some basic input forms that will assist us with preparing your SBA loan application:

- 1) SBA form 1919 for each owner of the business (form attached)
- 2) SBA form 413 personal financial statement for each owner of the business (form attached)
- 3) Management resume for each owner and key manager(s) of the business
- 4) A copy of Driver's License
- 5) Recent balance sheet and profit and loss statement on the business (within the last 90 days)
- 6) Full copies of the three most recent business tax returns
- 7) Full copies of the three most recent personal tax returns
- 8) Evidence of the business structure (articles of incorporation, bylaws, and/or operating agreement)
- 9) For existing businesses, we will need a short explanation of the benefits of the loan and a brief history of the company
- 10) For debt refinancing requests, we will need copies of the note and most recent invoice
- 11) For business acquisitions, we will need the most recent balance sheet and profit and loss statement, three years' business tax returns and the reason for the sale of the business as well as a letter of intent between the parties involved
- 12) For business that leased space, we will need a copy of the lease
- 13) For businesses that are buying real estate, we will need a copy of the sales contract or letter of intent
- 14) If you are buying equipment, we will need copies of vendor quotes
- 15) If you are constructing a building or making leasehold improvements, we will need a copy of the construction contract or bids on the work to be done
- 16) For start-up businesses we will a business plan and projections for the first three years.

We look forward to working with you!

###